



RENEWABLE ENERGY SELF-GENERATOR PERMIT APPLICATION FORM

PUJRC



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Guide

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INSTRUCTIONS TO THE APPLICANT

If the space provided in the Form is not sufficient to include all the information requested, the applicant is entitled to edit this Form to expand the required section(s).

It is forbidden to modify or eliminate any section or paragraph of this Form. Any application breaching this obligation shall be considered incomplete or invalid.

If you have any doubt regarding how to fill this Form, the information to be attached to this Form and/or require further clarification, you may contact the Public Utilities Regulatory Commission at the following email address: sgapplication@purc.gd.

Please note that the information on this Form is subject to review and change by the PURC.

Who is obliged to submit this Form?

If you self-generate or intend to self-generate electricity, you may be exempted from the obligation of obtaining a licence in the following circumstances:

- a) if you possess electricity generation capacity and equipment for such generation, and use of electricity from any source for your own use during periods when the network licensee is prevented by weather or other emergent circumstances from supplying electricity to such self-generator;
- b) if you generate electricity from renewable resources for your own consumption;
- c) if you generate electricity exclusively for your own consumption and use and you are located in an area which is not supplied with electricity by any grid - network licensee;

If in accordance with the previous paragraph, you are exempted from the obligation of obtaining a licence but you have interconnected or intend to interconnect your generation facilities to the electricity network of the grid (Network Licensee), you shall apply for a Permit.

The completed application Form must be submitted to the Commission.



How to submit this Form?

This Form shall be fully completed, in writing, and signed by an authorised representative of the applicant.

The application for a permit must contain all the requirements and information detailed in this Form.

This application shall be submitted to the Public Utilities Regulatory Commission by any of the following means:

- 1) personally to the address of the Public Utilities Regulatory Commission indicated below; or
- 2) by post to the address below indicated; or
- 3) by electronic means to the email address given below.

Public Utilities Regulatory Commission:

- *Address: Queen's Park, St George's, Grenada*
- *Mail: P O Box 2443, Queen's Park, St George's, Grenada*
- *Email: sgapplication@purc.gd*

Payment of the Application Fee

Applicants with existing interconnection arrangements with the (GRENLEC) grid are required to pay an application fee of \$75.00 which must be submitted with this Form.

All other applicants must pay an application fee of EC\$150.00, which must be submitted with this Form.

The Public Utilities Regulatory Commission will contact you to confirm whether the application form is complete or incomplete.



PART ONE: GENERAL INFORMATION

1.1. APPLICANT

1.1.1. Name of the applicant

.....

1.1.2. Main Address

.....

.....

1.1.3. Tel. No:

1.1.4. Fax No:

1.1.5. Email address

1.2. REPRESENTATIVE (COMPLETE IF THE PERSON WHO SUBMITS THE APPLICATION IS A REPRESENTATIVE OF THE APPLICANT)

1.2.1. Name

.....

.....

1.2.2. Mailing Address (in Grenada)

.....

.....

.....

1.2.3. Tel. No.

1.2.4. Fax No.

1.2.4. Email/address



1.3. COMPANY DETAILS (COMPLETE IF THE APPLICANT IS A LEGAL PERSON)

1.3.1. Place of incorporation/registration

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.....

1.3.2. Registered name of company

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.....

1.3.3. Year of incorporation/registration

.....

1.3.4. Number of incorporation/registration

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.....

1.3.5. Legal status of the Company (*please state whether the applicant is a private limited company, a public limited company, overseas company, other body corporate, partnership, association or other entity*)

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.....

1.3.6. If the applicant is a partnership or other kind of joint venture, please indicate name and address of partners:

(a) Name, and address:

.....



(b) Name, and address:

.....

(c) Name, and address:

.....

(If necessary, please extend this list of partners)

1.4. ADDITIONAL DOCUMENTS

The original or certified copies of the following documents shall be enclosed with this Form:

- (a) a certified copy of incorporation, if the applicant is a legal person;
- (b) the original of power of attorney that certifies that the signatory of this Form represents the applicant, if the signatory of this Form is a representative.



PART TWO: INFORMATION ABOUT SELF-GENERATION FACILITY

2.1. ADDRESS (FOR INSTALLATION)

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2.2. GENERATION CAPACITY (KW) AND INVERTER RATING (KW)

.....
.....

2.3. ENERGY SOURCE AND TECHNOLOGY USED TO GENERATE ELECTRICITY (E.g. Solar/Wind)

.....
.....

2.4. ENERGY STORAGE FACILITY (YES/NO). If yes, please provide technical details.

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.....

2.5. SELF GENERATOR FACILITY INSURANCE (YES/NO)

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.....

2.6. MANUFACTURER AND COST OF GENERATION SYSTEM (INCLUDING INSTALLATION COST)

.....
.....



2.7. INTERCONNECTION TO THE GRID SYSTEM

Please specify whether or not your self-generation facility is connected to the transmission or distribution system of the electricity grid. (YES/NO)

.....

2.7.1. If yes, please provide details of interconnection **(including any signed contracts)**.

.....
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.....

2.7.2. If no, please specify whether or not you have already requested the interconnection of your self-generation facility to the transmission or distribution system of the grid system.

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2.7.3. If yes, please provide details of the requested interconnection.

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.....

2.8. ADDITIONAL DOCUMENTS

Copies of the following documents must be enclosed with this Form:

- (a) an electrical one-line diagram or sketch showing how the inverter will be interconnected;
- (b) the manufacturer’s specification sheet for the inverter that includes details of the make and model;
- (c) the self-generator Facility one-line drawing to include showing applicable relay and meter connections. (Three-line drawing for three phase units and two-line drawing for single phase showing AC connections to the relays and meters);



(d) the manufacturer’s nameplate information as applicable including rated voltage, rated current, power factor, HP/kW, rated speed and locked rotor current;

(e) your most recent electricity bill

PART THREE: PLEDGE BY THE APPLICANT

Pledge by *(Please add applicant name)*

I, the undersigned *(Applicant/ Representative Name)* declare that:

- 1. I have due authority to make this application;
- 2. I have read and understood this Form.
- 3. I have knowledge and understanding of the Electricity Supply Act, the Public Utilities Regulatory Commission Act other applicable acts, regulations and legislation of Grenada; and shall comply with all those acts, regulations and legislation of Grenada.
- 4. I understand that knowingly or recklessly making a false, incomplete or misleading statement in support of this application may lead to the grant of the permit being refused or revoked.
- 5. I certify that, to the best of my knowledge, all the above provided information is accurate, complete and not misleading:

Signature of Applicant
Name in capital letters
Capacity of signatory
Dated

For PURC Use	Application identification number
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	Authorised Signature
	PURC
	Date:

PURC